



Hiring Now – Join Our Team!

Exciting Opportunities in Education & WASH Project

 **Locations: Sukkur & Karachi |**  **Duration: 1 Year**

 **Open Positions:**

- **Project Manager**
- **M&E Officer**
- **Civil Engineer**
- **Admin & Finance Officer**
- **Social Mobilizer (1 Male, 1 Female)**

 **Apply Now!**

 Send your CV to: <https://forms.gle/ZG8wZuVw7mXTYUzs9>

 **Deadline: 20-August-2025**

Let's build a healthier, educated future together.

Job Details & Duties

1. Project Manager

Location: Karachi/Sukkur

Duration: 1 Year

Eligibility Criteria & Terms for Applicants

- Education: Master's in Social Sciences / Development Studies / Project Management or related field.
- Experience: Minimum 5–7 years in managing multi-sectoral development projects (preferably WASH or Education).
- Other: Strong leadership, donor reporting, and team management skills.

Key Duties:

- **Lead project planning and execution.**
- **Ensure timely delivery of Education & WASH activities.**
- **Coordinate with stakeholders and donors.**
- **Supervise field teams and monitor progress.**
- **Manage project reporting and compliance.**

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2. Monitoring & Evaluation (M&E) Officer

Location: Karachi/Sukkur

Duration: 1 Year



Eligibility Criteria & Terms for Applicants

- Education: Master's in Social Sciences / Development Studies / Project Management or related field.
- Experience: Minimum 5–7 years in managing multi-sectoral development projects (preferably WASH or Education).
- Other: Strong leadership, donor reporting, and team management skills.

Key Duties:

- Design and implement M&E frameworks.
- Conduct baseline, midline, and endline assessments.
- Analyze data and generate insights.
- Prepare periodic reports and documentation.
- Ensure evidence-based decision-making.



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3. Civil Engineer

Location: Karachi/Sukkur

Duration: 1 Year



Eligibility Criteria & Terms for Applicants

- Education: B.E./Diploma in Civil Engineering (PEC-registered preferred).
- Experience: 3–5 years in WASH infrastructure design, supervision, and BOQ preparation.
- Other: Field readiness and quality assurance knowledge.

Key Duties:

- Design and supervise WASH infrastructure (toilets, water tanks, etc.).
- Conduct site assessments and prepare BOQs.
- Ensure construction quality and standards.
- Liaise with contractors and vendors.



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4. Admin & Finance Officer

Location: Karachi/Sukkur

Duration: 1 Year



Eligibility Criteria & Terms for Applicants

- Education: Bachelor's/Master's in Finance, Accounting, or Business Admin.
- Experience: 2–4 years managing accounts, budgets, and admin operations in NGOs.
- Other: Familiar with QuickBooks or accounting software.

Key Duties:

- Manage day-to-day accounts and admin tasks.
- Track budgets and financial reports.
- Maintain HR and payroll records.
- Oversee procurement and logistics.



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5. Social Mobilizer (1 Male, 1 Female)

Location: Sukkur

Duration: 1 Year



Eligibility Criteria & Terms for Applicants

- Education: Intermediate or Bachelor's (preferably in Social Sciences or Education).
- Experience: 1–2 years of community engagement or field mobilization.
- Other: Must be local to Sukkur district or willing to relocate; strong communication skills essential.

Key Duties:

- Engage communities and conduct awareness sessions.
- Mobilize stakeholders for education & WASH activities.
- Collect field data and feedback.
- Support project implementation at the grassroots level



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General Terms

- Only shortlisted candidates will be contacted.
- Females, persons with disabilities, and minorities are encouraged to apply.
- ISWA reserves the right to cancel or modify the hiring process at any stage.
- Clearly mention the position in the subject line of your email.
- ISWA is an equal opportunity employer.
- Women, persons with disabilities, and individuals from minority communities are strongly encouraged to apply.